Signing into Handshake:

1) Access Handshake here: [https://ucf.joinhandshake.com/](https://ucf.joinhandshake.com/)

2) Select the “University of Central Florida” option

3) Sign into Handshake using your NID and NID password (same login credentials for myUCF)

4) Follow through with creating your profile. The next few screenshots include the list of questions Handshake requests you complete to personalize your Handshake experience.

   a. On the first “Activate my Account” screen, be sure to leave the “Yes, I want top companies to be able to find and view my profile” option checked. This gives employers access to your profile and this is how they verify your FWS eligibility.
Welcome,

We've started setting up an account for you:

Studying Health Sci - Pre-Clinical BS at University of Central Florida

Yes, I want top companies to be able to find and view my profile

Activate My Account

Let's get started. Where would you like to work?

Enter any city or town, anywhere on Earth

Cities popular at UCF

- Miami, FL
- Boston, MA
- Washington, DC
- Tallahassee, FL
- New York, NY
- Philadelphia, PA
- Los Angeles, CA
- London, UK
- Chicago, IL
- San Francisco, CA
- Houston, TX
- Tampa, FL
- Denver, CO
- Seattle, WA
- Orlando, FL
- Anywhere!

Next

Pick some fields that interest you.

Type or select any field
Pick some fields that interest you.

Type or select any field

Popular industries for Psychology BS majors like you

- Healthcare
- Non-Profit - Other
- Research
- Biotech & Life Sciences
- Management Consulting
- Advertising, PR & Marketing
- Human Resources
- Higher Education
- Social Assistance
- NGO
- Government - Local, State & Federal
- Pharmaceuticals
- International Affairs
- Movies, TV, Music
- Medical Devices
- Not sure

Which organizations or groups are you in?

Type or select any organization

Top organizations at UCF

- Christian Fellowship
- Undergraduate Student Government
- Black Student Alliance
- Women in Business
- Gay-Straight Alliance (GSA)
- Psi Chi International Honor Society in Psychology
- National Honors Society
- Latino Student Association (LSA)
- Mock Trial
- Dance Marathon
- Volunteering
- Alpha Phi Omega (APO)
- Red Cross
- Society of Women Engineers
- Relay for Life
- None yet

Next

Launch
5) After creating your profile, you will be brought to the home page. As a new Handshake user, you are required to agree to Terms and Conditions in order to access available jobs. At the top of the screen is a blue area that states “You are required by your school to take a survey.” Click on that link in order to complete this requirement.

6) After completing the Terms and Conditions, you will have access to the “Jobs” page (navigation at top of page). When searching for jobs, be sure to search for keyword “work study” in the filter to the left-hand side.