

Second Degree Academic Plan for Financial Aid

Millican Hall, Room 120 ○ Orlando, FL 32816-0113 ○ Phone: (407) 823-2827 ○ Fax (407) 823-5241
To be completed by the Academic Advisor, Department Head, or Dean



Name: _____ UCF ID/PID: _____ Phone: _____

Major: _____ Expected Graduation Date (mm/yyyy): _____

Total UCF GPA & Hours: _____ Total Cumulative GPA & Hours: _____

FOR STUDENT

Please keep a copy of both pages of this Academic Plan to make sure you are adhering to the plan you are submitting to our office. Failure to keep to the Plan will result in the cancellation of financial aid. Second Undergraduate degree seeking students are allowed up to 70 hours to complete degree requirements.

Please list all previous degrees earned:

Earned Degree	Date Earned	Educational Institution
_____	_____	_____
_____	_____	_____
_____	_____	_____

FOR ADVISOR

We are requesting your assistance in assessing the student's academic record. Please develop the Academic Plan in consultation with the student. Be as specific as possible, and include any required or restricted courses and any restrictions on full-time enrollment.

1. Provide a plan of study (courses and/or course load) in which the student is required to enroll that will successfully progress him/her toward completion of his/her program.
2. Include the length of time it will take for the student to complete his/her program.

Academic History:

1. Timeframe for degree completion (expected graduation): _____
2. Is the student seeking a double major or additional minors? _____ If yes, please complete a separate Academic Plan for each major/minor. Please be aware we cannot guarantee approval of aid for double majors or minors for second degree seeking students.

Comments/ Recommendations (attach additional sheets if necessary):

Signature (**Academic Advisor/Department Head/Dean**): _____

Print Name: _____ Title/Department: _____

Phone number: _____ Email: _____

